

Job Description – Graduate Planner

Who Are We?

Hume Planning Consultancy Ltd was established in 2001 and focuses on providing independent and creative planning advice to a range of development partners predominantly in London and the South East region. We are a close-knit team of six, with four planners from a range of professional backgrounds.

The Practice prides itself on providing practical, professional input and has a reputation for integrity and long-term relationships with clients. We focus on highlighting the positive benefits of quality development and facilitating investment with development partners in order to shape attractive well-functioning places that can be looked back upon with a sense of pride in years to come.

The Opportunity:

As a Graduate Planner, you will be meaningfully engaged in all work streams and an active member of our team. You will be given real challenges and responsibilities to help you develop into a well-rounded planning consultant. With the support of colleagues, you will develop core competencies to help you consolidate your technical skills and confidence as you build your career.

We envisage a start date **asap** although we would also consider applicants graduating in Summer 2021.

What You'll Be Doing:

As a part of the Hume Planning team, you will be involved in a diverse range of projects including residential developments, commercial and leisure proposals of varying scales, and will be working alongside members of the team to help deliver these planning proposals on behalf of our client base. The general day-to-day work you can expect to be involved with includes (though is not limited to):

- Review of key planning policy documents and guidance;
- Navigation of LPA planning portals, planning history search, assessment of site context and physical/policy constraints;
- Undertaking of site visits & photos;
- Review of Local Planning Authority (LPA) Local Plans and their stage of production;
- Research for new enquiries and planning appraisals;
- Feedback of research to the team as part of one-to-one or team meetings;
- Cataloguing and progressing new enquiry projects ;
- Preparation of fee proposals to generate new business;
- Contribution to Planning Statements;
- Attendance at various LPA meetings with a member of the team; and
- Attendance at consultation events.

We also expect good time management and organisation skills, and assistance with general admin tasks around the office, including answering the phones and taking messages, updating the Hume Planning website and assisting with Hume Planning's LinkedIn account.

Your involvement in a broad range of projects will assist you in the completion of your assessment of professional competence (APC) as you work towards becoming a Chartered Member of the Royal Town Planning Institute (RTPI).

Who are we looking for?

We value our team members, and are actively seeking a motivated graduate who can join the Practice as we expand in 2021. The successful candidate will demonstrate the following skills:

- a strong drive for results and tangible outcomes;
- a team player with a positive and energetic outlook;
- the desire and ability to adapt to changing situations;
- adept at building relationships with external contacts, including clients and planning officers;
- an ability to plan ahead, and to understand the commercial aspects of the planning process;
- a valid UK driver's licence;
- a relevant degree; candidates who have completed or in the process of completing an RTPI accredited MSc/MA in a related discipline will be favourably considered.

You should have a passion for planning and creative solutions to development, demonstrated through your studies and/or your extra-curricular activities. The ideal candidate may have demonstrated work experience in a related field. All applicants should be eligible to work in the UK at the time you start employment.

We look forward to hearing from candidates who meet the above criteria.

Interested applicants should contact Alister Hume (Alister.hume@humeplanning.co.uk) by email with a covering letter and a copy of your CV.